

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 09, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith and Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Emily Smith, Admin Assistant; Debbie Stanavich, Admin Assistant.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 6, 2023.

**REVIEW**

**DEPARTMENT HEAD ASSIGNMENTS**

**COMMISSIONERS**

The Board reviewed the Departments and discussed reasons for what made sense on which one would be assigned to each Commissioner for 2023. The 2023 Department Head assignments are as follows: Commissioner Laura Osiadacz will oversee the Solid Waste/Maintenance; I.T. and Human Resources. Commissioner Wright will oversee the KVEC; Airport, & DPW. Commissioner Wachsmith will oversee the CDS, Department of Public Defense, Public Health & WSU/Noxious Weed.

**REVIEW**

**COMMISSIONER COMMITTEE'S**

**COMMISSIONERS**

Staff provided copies of the current committees that the Commissioners serve on. The Board reviewed them and made changes for 2023, some of which follow the Chairman or are changes that reflect

adjustments to allow other Board members an opportunity to be a part of a different Committee or because they align with the Department Head they are working with for 2023.

**RATIFY**

**USPS LETTER**

**COMMISSIONERS**

Vice-Chairman Wachsmith moved to ratify Board signature on a letter to the Postmaster General and USPS Government Relations Director, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of January 6, 2023 they would post the following on their Facebook page: Builder Outreach Meeting that CDS is hosting; Cascade Canal Project on Vantage Hwy Update and the STEER I-90 Meeting.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:00 a.m.

**OFFICE ADMINISTRATOR**

  
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Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Cory Wright, Chairman